

SCAVMA Executive Board Meeting: 11-29-07

SCAVMA Executive Board

President:	Nikki Dudley	+
President-Elect:	Chris Potanas	+
Vice President:	Seth Hartter	+
Secretary:	Katie Teutemacher	+
Treasurer:	Kerri Hampe	+
Treasurer-Elect:	C.W. Seitz	+
Fundraising Chair:	Sarah Weber	+
Fundraising Chair-Elect:	Kayla Rawalt	+
Wellness Chair:	Chelsea Kunst	+
Intramural Chair:	Trent Glick	+
Mentoring Chair:	Meghan Tindle	+
Sr. Delegate:	Bryant Blank	+
Jr. Delegate:	Stephanie Schneider	+
Fr. Delegate:	Garrett Stewart	+
Hill's Co-Chair:	Carly Waugh	+
Hill's Co-Chair	Kimberly Hosking-Weiss	+
Faculty Advisor:	Dr. Mike Apley	+
Faculty Advisor-Elect:	Dr. Sanjeev Narayanan	+
Senator:	Ryan Bradburn	+
Senator:	Charissa Wood	+

+ = present

Meeting convened: 12:01 p.m.

Role call

- All present

Meeting minutes

- Amendment: Travel expenses incurred during the delivery of the Josh project kits will be paid for by SCAVMA, not KSU
- Motion: Accept amended 11-29-07 meeting minutes
 - Motion seconded
 - Vote: 14-0
 - Motion carries

Unfinished Business

Officer Reports:

- President
 - Welcome to Garrett Stewart, Class of 2011, new SAVMA Junior Delegate!!
 - Talent Show Report
 - Reserved Forum Hall in the Student Union for Monday, Jan. 28 from 5-11 PM. Will have the show from 6-10 PM with enough time left to clean up. Union closes at 11 PM.
 - Forum Hall has everything we will need: Grand piano on stage, microphones, projector, backstage, requested 4 chairs & table.
 - Dr. Groves' expenses came to \$518.21 – he will mail his receipts.
 - Meeting next Tuesday (Dec. 4) at Noon in Frick
 - Jana Davidson from AVMA-GHLIT will give a talk on the insurance needs of students.
 - Speaker gift will be a KSU CVM mug
 - Gift Tree in Trotter Lobby to benefit KSU Child Development Center
 - Orientation 2008
 - Chris & Nikki met with Elmore & Wilkerson to get ideas rolling for orientation next year.
 - Presidents meetings format has changed – will only meet in person for first month of semester (regular date), then will communicate via email for rest of semester.
 - Feb. 26 at 5:30 PM – will have Dr. Peddie, Hollywood Vet, come & speak for SCAVMA meeting.
 - Working with Dr. Elmore to get Dr. Lila Miller, NYC ASPCA, to come on March 6 at 5:30 PM for a SCAVMA meeting.
 - Just to clarify, the Hill's Co-chairs will share 1 vote on the board.
- President-elect
 - No report.
- Vice President
 - Sea World Vet??
 - Communication problems – difficulty getting responses
 - Perhaps he could come for the April meeting since previous time slots have been filled
 - If communication problems continue, there is a Marine Biologist in Oregon that could be contacted as an alternative
 - Dec. 4th meeting food – pizza? – ok

- AVMA-GHLIT providing \$300 to pay for food, we do not pay for her travel expenses.
- Senior Delegate
 - Working with Steph to finalize symposium details.
- Junior Delegate
 - Please welcome Garrett Stewart, our new delegate!
 - We have had 26 people sign up to go to symposium
 - Will meet with Su soon (next few days, early next week) to get hotel details in motion.
- Secretary
 - Please sign blank thank you cards.
- Treasurer
 - Expenditures
 - Humphries hotel charges - \$134.71
 - Stamps for mentoring chair letters to schools - \$16.40
 - Hills Distribution assistance (Therio and SCAAFP) - \$400
 - November All School Meeting
 - Valentinos - \$699.98
 - Groves travel expenses - \$518.21
 - Groves speaker gifts - \$46.46
 - Dinner at Harry's - \$222.41
 - SCAVMA movie night - ?
 - Intramurals: Volleyball and Water polo - \$162.92
 - Income
 - November Hills Distribution - \$3350
- Treasurer-elect
 - No report.
- Fundraising Chair
 - Because of hectic schedules, Kayla and Sarah will purchase gift cards
 - Going to Sam's Club on Friday to pick up supplies
 - Putting care packages together Friday, Dec. 7th – need people to help
 - Plan on 3 PM, 1st floor/3rd year lab – email to follow if time/place changes
 - Sold about 100 care packages this year – about average
- Fundraising Chair-elect
 - No report.
- Hill's Co-chairs
 - Distribution on Friday, November 30th. VBMA and Public Health Club helping
 - First distribution of second semester is Jan. 25th. Other dates not secured at this time.
- Senators
 - Telefund
 - Many changes will occur this year: dinner provided, corporate sponsorship, prizes include laptop, i-pod, car.
 - KSU CVM has entire floor from 5-9 PM on Feb. 3rd and 4th
 - All funds secured during this time will go toward CVM scholarships
 - KATS
 - Current system to be eliminated, new program to be implemented by Spring 2008
 - Scholarships, financial aid applications, enrollment, calendar, organizer, etc. will all be incorporated into one system

- wID number will be used, not SSN – more secure
- More information will be reported as it is made available
- Mentoring Chair
 - 1st school visit to occur Friday – Soloman H.S.
 - 4 high schools, 2 middle schools have expressed interest
 - Committee is very supportive
- Wellness Chair
 - Movie night poorly attended, but many snacks left over so will do another movie night next semester
 - Suggest new release be shown this time to increase attendance
 - Half marathon in Lawrence on Sun., April 20th
 - Expressed interest on personal level, many students and even faculty have expressed interest in running as well
 - If several participants, plan on getting t-shirt designed – not necessary to have SCAVMA fund t-shirts...
- Intramural Chair
 - Dodge ball Tournament
 - Requests assistance
 - Having trouble getting guidance from previous organizer
 - Suggest contacting: Dustin, Shelby
 - SCAVMA purchased equipment last year - need to locate it

Tabled Motions:

- SCAVMA member gifts
 - T-shirt and koozie
 - To be distributed on 1st day of spring semester, IN mailbox, not on desks
 - To be worked on over break
 - Suggest current SCAVMA logo on koozie – simple design, single color
 - Suggest new design (to be voted on at end of meeting) on t-shirt
 - T-shirt design
 - Votes:
 - Design #1 – 2 votes
 - Design #2 – 1 vote
 - Design #3 – 3 votes
 - Design #4 – 8 votes
 - Design #5 – 0 votes
 - Design #6 – 1 vote
 - Design # 4 wins – Stephanie Oursler, Class of 2011 will win \$100 prize

New Business

- Dr. Narayan
 - Suggests SCAVMA board members practice an apprentice-like relationship between senior members and elect positions
 - Both parties included in all business, meetings, etc.
 - Suggest the SAVMA DVD be shared with the mentoring chair
- Budget planning session
 - Treasurer would prefer to have adequate time to review the yearly budget to look at historic trends and establish a budget accordingly
 - Would like to work with treasurer-elect over break if possible

- The proposed budget would be presented to the entire board in a question and answer session. This would allow the board as a whole to have a say in the budget and any changes to the budget can be made at that time and the budget can be approved by the board.
 - Requests that board members review the budget figures provided at the beginning of the semester prior to the Q & A session.
 - Reminder – extremely detailed budget just created by previous treasurer, first year required to do taxes – such details and board involvement is a new thing. Practices that deal with how to handle such detail have not yet been established.
- Sophomore board members request input in the budget and greatly appreciate the opportunity to be involved in the establishment of the 2008 SCAVMA budget
- Suggest that the board have a mandatory transitional meeting to pass along duties from senior to elect positions
 - Motion: Mandatory transitional meeting in April post –elections to pass along specific duties of each office
 - Motion seconded
 - Discussion:
 - Last year elect members felt overwhelmed with responsibility and underwhelmed with guidance, assistance, and knowledge at the start of 2nd semester
 - Perhaps 2 meetings: 1 for elect positions early in 2nd semester and a 2nd meeting for newly elected positions (that do not have an elect)
 - Phase out strategy over the course of the 2nd semester for elect positions starting in Feb.
 - Amend motion: Mandatory transitional meeting in Feb. for elect positions, followed by a phase out strategy and a transitional meeting in April for new positions to pass on responsibilities.
 - Motion seconded
 - Vote to amend motion: 14-0
 - Motion to amend motion carries
 - Vote to accept motion: 14-0
 - Motion carries
- Treasurer
 - JoshCo Kit delivery to St. Francis Hospital is postponed until further notice
 - Person in charge out of office often at this time, suggested we just drop them off at her office
 - Board desires the opportunity to give gifts in person
 - PR – illustrated SCAVMA activities, physically show student body where their donations went, participation in SAVMA challenge, photos to document the experience.
 - Going to St. Francis in Topeka instead of Mercy in Manhattan because they are closest hospital that are involved in the Children’s Miracle Network – an established program specifically geared toward children
 - 2008 budget will be discussed at next SCAVMA board meeting
 - 2007 taxes will hopefully be completed in January (depends on availability of the CPA)
 - Would like to work on over break with Treasurer-elect
- Symposium issues
 - Funding for board members going

- C.W., Kayla & Charissa – attending
- Steph, Bryant, Nikki, Chirs, Garret – funded
- Everyone else – not going
- OSAS funding
 - Request must be in 28 days before event
 - Suggest that paperwork request be done by 1st of the year/semester
- Future events
 - Fun night for SCAVMA Board
 - Hill's has sponsored in the past – likely to sponsor again
 - Dinner at Harry's suggested
 - Early next semester – perhaps Feb.
 - Quiz Bowl for Kind Hearts, Caring Hands Day – Kayla
 - April End-of-the-Year BBQ – 2nd years
 - Nikki & Kerri have documents to guide 2nd years as this is a rather large task
 - Open House
 - Cow Pie Lotto
 - Sarah will write up directions to pass onto Kayla
 - Due to inclement weather last year, the cow pie lotto was unable to take place and fund raising was lower than past years
 - New display board needed
 - Powerpoint format, Kerri has template
 - Volunteers? – Carly
 - Elections in April – April meeting topic?
 - SCAVMA website contains speaker database – includes ideas, topics, fees, etc
 - Steph is in charge of database
 - Can be useful tool to locate speakers of interest

Meeting adjourned: 12:57 p.m.