

## **CVM Network Passwords**

Currently the College of Veterinary Medicine is in the process of switching from a Novell network to a Microsoft network. Unfortunately, this means you will have several passwords to remember for right now. Below is an explanation of each password and what it is for.

### **Microsoft Network / Intranet / Student TabletPC's**

**To change the password** – You have to be on the KSUCVM campus in order to change this password. The web page to change this password is: <http://129.130.131.15/miis/pc/default.aspx>. To log in type your username followed by @ads.vet.k-state.edu. So if your username is jdoe, then your login would be jdoe@ads.vet.k-state.edu. Then type in your current password for this system. For most users it will be the password you use when you log into the “Map Windows Shares” utility from your desktop. For those users who no longer use the Novell login, this will be the password you use to log into your computer.

**What it is used for** – This password is your main password to access the files and printers here at the KSUCVM campus. You will use it to log into your computer once we remove the Novell Network login. 1<sup>st</sup> and 2<sup>nd</sup> year students will use this password to log into their tablets. You use this password when you log into the intranet from <http://www.vet.k-state.edu>. From this website you can click on “Intranet Access”. You will then put in your username and password here and this will give you access to information on our private web space. If you still have the Novell client on your computer then you will be prompted with a utility called “Map Windows Shares”. You will use this username and password to log into that utility and Map your windows network drives and printers. For students with tablets, you will also use this password to log in when you are using your tablet away from the Vet School.

### **Novell Network**

**To change the password** – To change this password please go to <https://129.130.129.18/nps> and log in with your current username and password. It may ask you for several challenge questions. Once you answer those questions and click submit you will be taken to the web page to change your password. Please click on “Change password universal” and type in your old and new passwords. Your new password should not have any part of your username in it, it needs to have at least one capital letter, it needs to have at least one small letter, and it needs to have at least one number in it.

**What it is used for** - The Novell network is the network we are moving away from. You may have a computer on your desk, or you may come across a public computer at the college of vet med that says “Novell Login”. Here you will also use your Novell Network username and password. This will currently only give you access to Novell printers. If you tell us you are having problems logging into Novell this is the password we will be helping you with.

### **CVM GroupWise Email**

Your CVM GroupWise email account can be accessed via webmail from <https://webmail.vet.k-state.edu/>. Please login to change your CVM e-mail password. You may, if you wish, make your CVM e-mail password the same as your Microsoft/Novell password. Just remember that they are separate systems, and changing one doesn't change the other. To change your CVM GroupWise e-mail password, log into the webmail website and click on the OPTIONS link at the top right side of the web page. There you will see an option for old password and new password. Once you fill in the password info and click SAVE, your password should be changed. Some computers may also have the Groupwise client installed. Groupwise is the name of the email client only, so if tell us you are having problems logging into groupwise we will be helping you with your e-mail password.

### **eID**

**To set up this account or change its password** – please go to: <http://eid.k-state.edu>. Log in to change your password.

**What it is used for** – You will use your eID for anything on K-State's main campus (Enrollment, K-State Online, etc.). K-State's main campus has a separate e-mail system that is used to disseminate official campus information. You can choose to forward that e-mail to your GroupWise account if you would like. When you are logged into the eID website, there will be an option to forward mail. Many professors use K-State online to post grades, or they may use it for class material and quizzes. K-State online will use your eID. You will also need your eID to log into any private websites that K-State's main campus may have, or to access any resources if you are ever on K-State's main campus. If you tell us you are having problems with your eID we will refer you to someone on Main Campus who can assist you.

### **Windows Workstation Password**

**To change the password** – If you **ARE** still logging in with the Novell Network **AND** if you are **NOT** logging into the computer as a general user (such as XPUSER) then you may see the windows workstation password prompt the first time you log in after you have changed your Novell Password. From there you can type in your old password and then check the box “Make this password the same as my network password”. This will make your passwords the same and you will no longer be prompted for the Windows Workstation login.

**What it is used for** - This password is used to log into your operating system on your computer when you are using the Novell Client to log into the network. This password has nothing to do with the Network. If you are not connected to the network and you still want to log into your computer, it is the same username and password you would type in if you checked “workstation only” at the Novell Client login prompt. If you call us and tell us you cannot log into the workstation or that you cannot log into the computer this is the password we would help you with.