

# GRADUATE STUDENT TRAVEL APPLICATION

The College of Veterinary Medicine has resources to support several graduate student travel fellowships to scientific meetings or other appropriate scholarly activity. Eligibility is limited to graduate students properly enrolled in a CVM graduate program.

**Travel funds will be awarded twice each year: May 15<sup>th</sup> and November 15<sup>th</sup>.**

**[http://www.vet.k-state.edu/gradschool/travel\\_award.htm](http://www.vet.k-state.edu/gradschool/travel_award.htm)**

**Application must be typed and the original plus 6 copies are to be submitted to the Graduate Program Office, 228 Coles Hall, by the stated deadline. INCOMPLETE OR UNTYPED APPLICATIONS WILL BE RETURNED TO THE STUDENT.**

Please complete all information:

1. Name:
  - a: email address:
2. Department:
  - a: office address:
    - 1: Office telephone #:
    - 2: Laboratory telephone #:
3. Research Advisor:
4. Year in Graduate School:
  - a: anticipated graduation date:
5. Type of Conference (i.e., State, National, International):
6. Event/Meeting:
  - a: Event web address
7. Event Location:
8. Purpose: describe type of presentation or activity to be performed: a) paper or poster presentation, give title and authorship; **indicate with an asterisk which of the authors will be presenter**, and b) include names of all members of your group that will be attending the conference.
9. Dates of event:  
Dates of travel:
10. Will the abstract or manuscript of your presentation be published?

11. Are you receiving other funds to support this trip\*? Please describe the source and amount of funding:

\*\*Are travel grant opportunities available from meeting organization? If so, do you plan to make application? Will any of your travel costs be covered by your advisor, department or any other scholarships? If so, please attach a letter of commitment from your advisor to what extent travel costs will be covered.

**BRIEF BUDGET OF ANTICIPATED EXPENSES:**

Mode of transportation:

- Airline
- Private vehicle
- State vehicle
- Rental car
- Shuttle

Approximate transportation cost:

Lodging:

Registration\*\*:

Meals:

Miscellaneous:

Total request: \_\_\_\_\_

\*\* Will any meals be covered as part of your registration? If yes, please attach a copy of the meeting itinerary.

In the space provided and using no more than 100 words, please describe how your attending this meeting will impact your graduate student experience here at Kansas State University College of Veterinary Medicine.

Please attach your curriculum vitae listing publications (published and submitted only) and all presentations.

**Date of application:**

**Signature:**

“I verify that this student is giving a poster or oral presentation of her/his research at a regional, national or international conference; I fully endorse this request.”

**Faculty Mentor:**

**Signature of faculty mentor:**