

Program SLO 4: Effective use of oral and written communication skills

Assessment	SKILL LEVEL					Meets Expectations	Failed Expectations	Not Applicable
	Excellent (5)	(4)	(3)	Basic (2)	Absent (1)			
Speaking skills: Ability to organize ideas and convey complex knowledge in an audience-appropriate fashion	⇒	⇒	⇒	⇒	⇒	⇒	⇒	⇒
Ability to use graphics to communicate ideas effectively	⇒	⇒	⇒	⇒	⇒	⇒	⇒	⇒
Ability to speak before small and large groups	⇒	⇒	⇒	⇒	⇒	⇒	⇒	⇒
Ability to field questions	⇒	⇒	⇒	⇒	⇒	⇒	⇒	⇒
Writing skills: Ability to organize ideas and write logically	⇒	⇒	⇒	⇒	⇒	⇒	⇒	⇒
Ability to write at multiple levels (abstract to full-length manuscripts)	⇒	⇒	⇒	⇒	⇒	⇒	⇒	⇒
Ability to edit and proof-read manuscripts	⇒	⇒	⇒	⇒	⇒	⇒	⇒	⇒
Ability to revise one's work in response to constructive criticism	⇒	⇒	⇒	⇒	⇒	⇒	⇒	⇒
Familiar with processes related to publication in scientific journals	⇒	⇒	⇒	⇒	⇒	⇒	⇒	⇒

General comments by Major Professor:

- Is this student making adequate progress in the laboratory? ⇒ Yes ⇒ No
 Is this student dedicating sufficient time in the laboratory? ⇒ Yes ⇒ No
 Has a plan been established to address areas of weakness? ⇒ Yes ⇒ No
 List goals for the student for the next year:

Signature - Mentor

Date

Signature - Student

Date