

Instructions for collecting *Bordetella bronchiseptica* samples and mailing to Kansas State University

Small freezer packs

- Upon receipt, immediately place in freezer for use in shipping samples.

Sample Submission Form

- Please give as much detail as possible on form.
- Particularly:
 - most recent vaccination
 - symptoms exhibited
 - location prior to current track
 - date of arrival at current track

Nasal Swab

- Open package just far enough to expose caps.
- Remove plastic tube from package.
- Write dog name or identifying information on tube label.
- Remove cap from tube and discard.
- Touching only the orange cap, remove the swab from the package.
- Holding the swab by the cap, insert swab into nostril as far as possible.
 - Avoid touching the outer surfaces of the nose.
 - Gentle pressure is required to insert the swab into the deep nasal cavity.
- Gently rotate or “wiggle” swab inside nasal cavity, then remove.
- Insert the swab directly into plastic tube; press and turn until the cap seals.

Packaging for shipment

- Place four frozen freezer packs in a Styrofoam container.
- Place the nasal swab tube in the container with the freezer packs.
- Place the lid on the container and slide container into a paperboard sleeve.
- Fold the sample submission form and place in the plastic bag attached to the paperboard sleeve.
- If samples cannot be shipped the day of collection (Friday or Saturday)
 - Package for shipment except for the freezer packs.
 - Refrigerate packaged samples.
 - Leave the freezer packs in the freezer until the day of shipment.
 - On day of shipment, place frozen freezer packs into Styrofoam containers.

Shipping samples

- Place samples from two or more Greyhounds into a FedEx Diagnostic Envelope.
- Seal Diagnostic Envelope.
- A prepaid self-addressed Airbill is included.
- Please print your address information in top area.
- Call for FedEx pickup (1-800-GOFEDEX) or take to a FedEx drop-off point.

If you have any questions, please do not hesitate to call 785-532-4421.